

**PROPOSAL FORM**  
**COMPREHENSIVE MOTOR TRADE**

**Please Note**

1. Please answer **ALL** questions in full. If there are insufficient spaces on the form please continue on the company letterhead.
2. The latest audited Financial Statements / Annual Report / Interim Report **MUST** be attached.
3. This form may be used for new applications or new renewals. In the case of renewals, the underwriters **MUST** receive a completed, signed and dated proposal form, financials/reports and acceptance of renewal terms prior to renewal date, failing which, no cover exists after said date.
4. It is the intention of underwriters that any Contract of Insurance with the Proposer shall be based upon the information provided in this Proposal Form as well as any attachments included. If a quotation is offered, it will be the intention of the underwriters to offer cover **ONLY** in respect of the entities named under Particulars of Proposer.

(No insurance is in force until the Proposal has been accepted by the Company and the premium paid, except as provided by an official Covering Note issued by the Company)

If SKYBRIDGE RE agrees to issue a comprehensive motor trade insurance policy, all of the information, which the company provides, will become part of and shall form the basis of any policy issued to the Company by Skybridge Reinsurance Brokers.

**SECTION 1 – PROPOSER’S DETAILS**

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**Name Of Proposer** \_\_\_\_\_

**Principal Address** \_\_\_\_\_

**Postal Address** \_\_\_\_\_

**Contact Person** \_\_\_\_\_

**Phone Number** \_\_\_\_\_

**Fax Number** \_\_\_\_\_

**Cell Number** \_\_\_\_\_

**E-Mail Address** \_\_\_\_\_

**Website** \_\_\_\_\_

**Type Of Organisation** \_\_\_\_\_

**VAT Number** \_\_\_\_\_

**Date Established** \_\_\_\_\_

**Principal Activities** \_\_\_\_\_

**SECTION 2 – THE SUMS PROPOSED FOR INSURANCE (INTERNAL RISK)**

Please state the currency you wish to be insured in .....

S/N	Items	Value ( )
1	Total Value of Stock In the Garage	
2	Average Value of the vehicle	
3	Other items to be Insured	
	<b>Total</b>	

1. Are stock and sales book maintained? Yes No
2. How frequently are these entered? Please state:  
.....
3. How often is stock taken? Please State:  
.....
4. Where are these books kept out of business hours?  
.....
5. Have you ever proposed for insurance in respect of burglary, theft with any company? Yes No
6. Has any such proposal been declined, withdrawn or accepted with an increased rate or special condition? Yes No
7. Are you the sole occupier? Yes No
8. If not what other tenants are there in the same building  
.....
9. How long have you occupied the above premises?  
.....
10. Of what materials are the premises constructed?  
.....
11. Are the valuables secure in safe(s) outside business hours? Yes No
12. Are glass panels on the front door or is there a fanlight? Yes No
13. Is there any security arrangement during the day and/or during the night? Yes No
14. Is manufacturing of any kind carried on in any part of the above premises or adjoining buildings? Yes No
15. If so, how are the premises cut from the business portion of the premises?  
.....
16. Will the premises be at any time unoccupied? Yes No
17. If so, for how long?  
.....
18. Are all locks bolts and fastenings in a good state of repairs? Yes No
19. Have you ever suffered loss or damage by burglary housebreaking? Yes No
20. If so, give details mentioning what precautions have been taken to avoid occurrence  
.....
21. What was the amount and against what company  
.....

**SECTION 3 – EXTERNAL RISK**

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1. Has any person who may drive:
  - a) Possess a driving licence?  
.....
  - b) For how long?  
.....
  - c) Ever been convicted for traffic offence?  
.....
  
2. Has any insurer ever:
  - a) Declined your proposal?  
.....
  - b) Required you to bear the first portion of any loss?  
.....
  - c) If so, how much?  
.....
  
3. What is the:
  - a) Limit per vehicle in transit  
.....
  - b) No of vehicles per transit  
.....
  - c) Frequency of Transit  
.....



**DECLARATION**

I/We declare that the above statements are true and complete.

At the present time, other than as stated above, I / We have no reason to anticipate any claim being brought against me/s that would constitute a claim under the insurance now being renewed or applied for.

I / We declare that in the event of this being a renewal of a policy, there have been no material alterations to the risk as submitted to the underwriter originally, and if a new application that all material facts have been disclosed.

I/We agree that this declaration shall form, together with the proposal form, the basis of the contract between me/us and the Insurers, and that I/We are properly authorised to sign this declaration.

**Full name:**

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**Capacity:**

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**Signature:**

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**Date:**

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